



A NON-PROFIT ORGANIZATION Serving Recreational Interests of the A-K Valley

PART TIME EMPLOYMENT APPLICATION

Name (Last, First, MI)

Date

Street Address

City

State

Zip Code

Phone Number (Best Number to be Reached At)

___ Cell ___ Home

Age

Date of Birth

School or College Attending

Fall Return to School Date

Alternate Phone Number

___ Cell ___ Home

Present Employer

___ Part Time ___ Full Time

___ Yes ___ No
Previously Employed by LAP If so, what position

___ S ___ M ___ L ___ XL ___ 2XL
T-Shirt Size

- Please check **all** of the following positions for which you would like to apply. Indicate your first choice by placing a (1) after it and a (2) after your second choice.

___ ___ Front Window/Janitor (Must be 14)

___ ___ Cook/Kitchen Window (Must be 16)

___ ___ Assistant Manager (Must be 18)

___ ___ Kitchen Manager (Must be 18)

___ ___ Lifeguard/Swim Instructor (Must be 15 and have certification before the season begins)

- List all qualifications you possess for the position(s) indicated and list your work experience:

- Are you available to work the entire summer (05/29 – 09/06; 10:00 AM-10:00 PM) ___ YES ___ NO
- How many days a week are you interested in working? _____ (Example: 5-7)
- Please list other commitments that you have such as school obligations, sports, clubs, and vacations including dates. If hired you will be responsible to schedule these activities & vacations on the Manager's calendar.

If hired, you will be expected to work all hours as scheduled. You will also be expected to work two of the three summer holidays/holiday weekends and adhere to the employee expectations (see reverse).

The completed application is to be returned along with **COPIES OF YOUR CERTIFICATIONS** (lifeguard/swim instructor) to the address at the top of the application by **APRIL 30th**. Interviews will then be scheduled for applicants being considered for employment for the summer season.



Incentive Pay Program

- Earn an end of month bonus for most positions based on work performance
- Managers earn an end of season bonus.

LAP Employee Expectations

- Employees must work & arrive promptly for all scheduled shifts.
- Must be available holidays & weekends. You must work 2 out of the 3 summer holidays
- No more than 3 (days) requests a month for time off will be considered. (except 1 family vacation of 7 days)
- Requests will be considered on a first come basis with a limit of 3 people per position being granted time off. (pre-scheduled family vacations will take precedence)
- No more than 2 call offs a month. In order to call off, an employee must CALL, not text the manager. Doctor's excuses will be required for call offs that exceed this number.
- No more than 3 switches a month. Switches are at the manager's discretion and must be approved.
- Employees will be on call 1-2 times a week. If you are on call, you MUST be available to work between the hours of 12-10, or it's considered a call off.
- Employees are responsible for following and adhering to their job responsibilities and duties.
- Employees adhering to these expectations will be eligible for the Employee Incentive Pay Program

I have read and understand the Employee Expectations as outlined above.

Signature

Date